

Decision Number: 36 (2019/21)

Portfolio Holder Executive Decision Statement

The Local Authority (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012

Subject:

Agreement of co-operation with sustainable travel partner

Details of Decision taken

To sign an agreement of co-operation enabling the District Council to explore funding and an operational model for a sustainable travel scheme in Sevenoaks

Reason for Decision

The council is committed to working with expert partners including those in the sustainable travel sector as part of its commitment to Net Zero 2030. This Agreement of Co-operation (Agreement) will facilitate timely exploration of funding and operational models in order to bring forward options for the district, in line with its stated objectives.

The Agreement commits the Council to:

- Co-operation with the sustainable travel company to ensure the implementation of the project can take place in an efficient and coordinated manner.
- Participation in the steering committee once established
- Advising and collaborate on marketing
- Advising on proper locations for the project on the council's property (owned or controlled) subject to formal consents and approvals being sought and received
- Obtaining prior written agreement from the sustainable travel company before transferring the agreement to any third party
- Meeting at quarterly intervals to review performance, future developments and further co-operation.
- Appointing a contact person

The company will need to approach and consult Kent County Council in the matter of highways over which the District Council has no authority.

When completed a copy of this record must be sent to the Democratic Services Section by e-mail and a signed copy by internal mail

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This decision only authorises the signing of the Agreement of Cooperation and does not remove the need for a full report to Cabinet

This Agreement of Cooperation does not in any way predetermine any application to the council for a formal consent or approval.

Terms of the agreement:

The Agreement of Co-operation terms are for 3 years, automatically renewable for a further 12 months unless one of the parties has given written notice to end the Agreement.

The Agreement can be terminated by either party by giving not less than 90 business days' notice prior to the expiry date, in writing

All Documents considered:

Details of any alternative options considered and rejected by the Member when making the Decision:

Financial implications

There are no financial implications at this stage. The sustainable travel partner will be responsible for all financial and operational costs and risks related to the project, in return for income and any profits generated.

Legal Implications and Risk Assessment

There are no legal implications

A risk assessment is not required at this stage

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Equality Impacts (Consideration of impacts under the Public Sector Equality Duty)

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

Local Member (s), other Portfolio Holders and Chief Officer/Head of Service Consulted
None


Details of any conflicts of interest

a) declared by any executive member who is consulted by the Decision Taker

b) and any details of dispensations granted by the Chief Executive in respect of any declared conflict

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| Decision taken by: | Portfolio Holder for Cleaner and Greener Advisory Committee |
| Signed by Portfolio Holder |  |
| Date of Decision | 14 FEBRUARY 2021 |
| Record made by: | |
| Date of record: | |